

# **JONESVILLE TOWN COUNCIL**

**REGULAR MEETING  
MARCH 13, 2017  
7:00 P.M.**

## **AGENDA**

**1.) CALL TO ORDER / INVOCATION / PLEDGE OF ALLEGIANCE**

**2.) PUBLIC COMMENT PERIOD**

Each speaker is asked to limit comments to **3 Minutes**, and the total comment period will be 30 minutes or less. Although the Council is interested in hearing your concern, speakers should not expect Council action or deliberation on subject matter brought up during the Public Comment Period. Topics requiring further investigation will be referred to the appropriate Town officials or staff and may be scheduled for a future agenda. Thank you for your consideration of the Town Council, staff and other speakers.

**3.) ADOPTION OF MINUTES (TAB 1)**

February 13, 2017 regular meeting.

**4.) ORDER TO ADVERTISE UNPAID TAXES (TAB 2)**

In accord with North Carolina General Statute 105-369, any unpaid property taxes after January 5 become a lien against the real property. By law such tax liens are to be posted at the Town Hall and published as a notice in the local newspaper. The list of unpaid tax liens is included in the agenda packets for Council review. The Council may direct that they be posted and advertised as required by State law.

**5.) DEPUTY FINANCE OFFICER**

§ 159-25. Duties of finance officer; dual signatures on checks; internal control procedures subject to Commission regulation. (b) Except as otherwise provided by law, all checks or drafts on an official depository shall be signed by the finance officer or a properly designated deputy finance officer and countersigned by

another official of the local government or public authority designated for this purpose by the governing board. The staff would like to recommend Brenda Williams to be the deputy finance officer to sign checks in emergencies and if the finance officer is out of the office.

#### **6.) SCHEDULE BUDGET RETREAT**

The budget process is an extremely detailed and lengthy process and with a calendar deadline established by the State. The Board is confident in its staff and its ability to manage the town during the town manager search.

The governing board must approve the budget ordinance no later than July 1 of the budget year [G.S. 159-13(a)].

The Board is in the process of interviewing candidates for the position of town manager and when this position is filled the town manager will assume the role of budget officer from that point forward.

#### **7.) APPOINTMENT OF PERSON TO FILL UNEXPIRED TERM ON THE BOARD OF DIRECTORS OF THE JONESVILLE TOURSIM DEVELOPMENT AUTHORITY**

Debra Clark recently resigned her seat on the Jonesville Tourism Development Authority. Ms. Clark's term on the TDA Board is set to expire on June 30, 2019. The person appointed to the position will serve for the remainder of this term.

The TDA Board met on February 28, 2017 and voted to recommend that Regina Adkins be appointed to fill the unexpired term. The Town Council may choose Ms. Adkins or anyone else so long as the person chosen is "affiliated with businesses that collect the tax in the town" as required by the State Statute that authorizes the Town to assess the occupancy tax.

For review, at least one-third of the members of the Board must be individuals who are affiliated with businesses that collect the tax in the town and at least three-fourths of the members must be individuals who are currently active in the promotion of travel and tourism in the town.

The current members and their terms of office are outlined below.

Terms expire June 30, 2019 - Gene Pardue

Terms expire June 30, 2017 - Anita Darnell, David Moxley

Terms expire June 30, 2018 – Bob Patel, Danny Lewis, Pat Benton

8.) **DEPARTMENTAL REPORTS**

(TAB 3)

The departmental reports are included in your agenda packet behind Tab 5. The Council will need to make a motion to approve the monthly financial report.

9.) **CLOSED SESSION – PERSONNEL MATTER**

10.) **ADJOURN**

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