

JONESVILLE TOWN COUNCIL

**REGULAR MEETING
DECEMBER 14, 2015
7:00 P.M.**

AGENDA

(NOTE – By North Carolina Statute the December meeting following an election is set as the organizational meeting of the Council. The outgoing Council will hear all old business prior to the swearing in ceremony being conducted. Following the swearing in ceremony the new official(s) will take their seats at the Council table and hear all new business to complete the meeting.)

1.) **CALL TO ORDER / INVOCATION / PLEDGE OF ALLEGIANCE**

2.) **ADOPTION OF MINUTES**

(TAB 1)

November 9, 2015 regular meeting.

3.) **SWEARING IN OF NEW TOWN COUNCIL MEMBERS**

(TAB 2)

As prescribed by the State of North Carolina Constitution, all elected officials must swear an oath of allegiance to the United States and the State of North Carolina prior to officially taking office. As per Town tradition, Town Clerk Lynn Trivette will conduct the swearing in ceremony for Ms. Wolfe, Mr. Moore and Mr. Wall. At the conclusion of the swearing in ceremony the newly sworn in officials will take their seats at the Board table and continue the meeting. The oaths are included for your review behind Tab 2.

4.) **SELECTION OF MAYOR PRO TEM**

According to State Law every Town must have a Mayor Pro Tem to act in place of

the Mayor in case of his absence. The Mayor Pro Tem is designated to act in the absence of the Mayor and otherwise shares the same powers and responsibilities as other Town Council members. The Mayor Pro Tem serves at the pleasure of the Council (meaning the person selected may be changed at any time.)

- 5.) **FISCAL YEAR 2014 / 2015 AUDIT REPORT** (INCLUDED IN PACKET)
Ms. Ashley Crim of Cannon and Company will be at the meeting to present the auditor's report for fiscal year July 1, 2014 to June 30, 2015.

- 6.) **APPOINTMENT OF PERSON TO FILL UNEXPIRED TERM ON THE BOARD OF DIRECTORS OF THE JONESVILLE TOURISM DEVELOPMENT AUTHORITY**

Vanessa Caudill recently resigned her seat on the Jonesville Tourism Development Authority. Ms. Caudill's term on the TDA Board is set to expire on June 30, 2018. The person appointed to the position will serve for the remainder of this term.

The TDA Board met on November 24, 2015 and voted to recommend that Bob Patel be appointed to fill the unexpired term. The Town Council may choose Mr. Patel or anyone else so long as the person chosen is "affiliated with businesses that collect the tax in the town" as required by the State Statute that authorizes the Town to assess the occupancy tax.

For review, by Statute at least one-third of the members of the Board must be individuals who are affiliated with businesses that collect the tax in the town and at least three-fourths of the members must be individuals who are currently active in the promotion of travel and tourism in the town. The other TDA members along with their terms are listed below.

Terms expire June 30, 2016 - Debra Clark, Gene Pardue

Terms expire June 30, 2017 - Anita Darnell, David Moxley

Terms expire June 30, 2018 - Danny Lewis, Pat Benton

7.) **CONTINUED DISCUSSION OF JONESVILLE LIBRARY LOCATION**

Since last month's Council meeting Town staff has met with officials from Hugh Chatham Hospital and have executed the lease agreement for their property on Hwy. 67 as a temporary location for the library. Also, DAVHENCI Inc. has completed the mold remediation process for the contents of the Jonesville library and library personnel are in the process of moving into the new location. Hugh Chatham officials have offered this space for a period of six months which will allow the Town to look into renovation of the West Main Street location or other potential sites for the library.

Council member Wolfe has recommended that a task force be created *"to begin researching possible locations/options for a town library, prior to expiration of the current arrangement with HCMH."*

"Composition of Task Force: Two (2) Town Board members, two (2) representatives of the Regional Library, two (2) community members; Task Force to be chaired by Town Manager."

"Town Manager will be responsible to inviting the Regional Library Director to appoint two members and for inviting two community members to serve on the Task Force."

"Suggestion: Members should be generally accessible during the day to enable group site visits. Individuals who may own properties under possible consideration should not serve as Task Force members to avoid the appearance of preferential consideration."

"Town Manager should update to the Town Board monthly of research and findings. The Town Board will be responsible for making the final decision based on input from the Task Force and from the Community."

"Rationale: This decision process should begin immediately to indicate A) our sincerity in keeping a public library in Jonesville. B) to avoid NOT taking proactive action to maintain/protect town property, and C) to defuse any speculation that the Town will be raising taxes to build a new Library."

However the Council chooses to move forward staff feels that it is imperative that a decision be reached as soon as possible to allow sufficient time for renovations, improvements, construction, etc. to be complete prior to the end of the lease period.

8.) **DEPARTMENTAL REPORTS**

(TAB 3)

The departmental reports are included in your agenda packet behind Tab 3. The Council will need to make a motion to approve the monthly financial report.

9.) **CLOSED SESSION – ATTORNEY CONSULTATION**

10.) **ADJOURN**

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